

Contact information

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The law is set out in the Data
Protection Act 1998.

Further information and advice may be
obtained from the:

Information Commissioner
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Tel: (01625) 545745

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| <p>If you require translation services or a copy of this document in other languages, audio tape, Braille or larger print, please speak to a member of CWP staff, e-mail info@cwps.nhs.uk or write to: Communications, Cheshire and Wirral Partnership NHS Foundation Trust, Upton Lea, Countess of Chester Health Park, Liverpool Road, Chester, CH2 1BQ.</p> |
| <p>যদি আপনার ট্রান্সলেশন সার্ভিসের বা এই দলিলের কপি অন্য ভাষায়, অডিও টেপে, ব্রেইল বা বড় ছাপায় দরকার হয় তবে অনুগ্রহ করে সিডব্লিউপি এর স্টাফদের সাথে কথা বলুন, ইমেইল করার ঠিকানা info@cwps.nhs.uk বা কমিউনিকেশন, চেশায়ার ও উইরাল পার্টনারশীপ এনএইচএস ফাউন্ডেশন ট্রাস্ট, আপটন লী, কাউন্টস অফ চেস্টার হেলথ পার্ক, লিভারপুল রোড, চেস্টার, সিএইচ২ ১ বিকিউ ঠিকানায় লিখুন।</p> |
| <p>如果您需要翻譯服務或想索取這份文件的其他語文、錄音帶、凸字或大字體版本，請向我們的職員查詢。您亦可以寄電郵至 info@cwps.nhs.uk 或寄信到 Communication, Cheshire and Wirral Partnership NHS Foundation Trust, Upton Lea, Countess of Chester Health Park, Liverpool Road, Chester, CH2 1BQ.</p> |
| <p>જો તમારે ભાષાંતર સેવાઓ અથવા આ દસ્તાવેજની બીજી ભાષાઓમાં નકલ, ઓડિયો ટેપ, બ્રેઇલ અથવા વિશાળ કદની છપાઈની જરૂર હોય, તો કૃપા કરીને સીડબ્લ્યુપી (CWP) ના કર્મચારીઓ સાથે વાત કરો, ઇમેઇલ કરો: info@cwps.nhs.uk અથવા આ સરનામે લખો: Communication, Cheshire and Wirral Partnership NHS Foundation Trust, Upton Lea, Countess of Chester Health Park, Liverpool Road, Chester, CH2 1BQ.</p> |
| <p>यदि आपको अनुवाद सेवाएं या इस दस्तावेज की अन्य भाषाओं में नकल, ऑडियो टेप, ब्रेइल लिपि या विशाल आकार में छपाई की आवश्यकता हो, तब कृपया सीडब्ल्यूपी (CWP) कर्मचारीयों के साथ बात कीजिये, या ईमेल कीजिये: info@cwps.nhs.uk या इस पते पर लिखिये: Communication, Cheshire and Wirral Partnership NHS Foundation Trust, Upton Lea, Countess of Chester Health Park, Liverpool Road, Chester, CH2 1BQ.</p> |
| <p>Jeśli wymagane jest tłumaczenie lub kopia niniejszego dokumentu w innych językach, na taśmie magnetofonowej, w języku Braille'a lub dużym drukiem, prosimy o skontaktowanie się z członkiem personelu CWP (Organizacja partnerska krajowego systemu zdrowia regionów Cheshire i Wirral) lub przez pocztę elektroniczną: info@cwps.nhs.uk lub na adres: Communications, Cheshire and Wirral Partnership NHS Foundation Trust, Upton Lea, Countess of Chester Health Park, Liverpool Road, Chester, CH2 1BQ.</p> |
| <p>Os oes arnoch angen gwasanaeth cyfieithu neu gopi o'r ddogfen hon mewn ieithoedd eraill, tâp sain, Braille neu brint mawr, siaradwch ag aelod o staff CWP, e-bost info@cwps.nhs.uk neu ysgrifennwch i: Communications, Cheshire and Wirral Partnership NHS Foundation Trust, Upton Lea, Countess of Chester Health Park, Liverpool Road, Chester, CH2 1BQ.</p> |

Feedback

We welcome any suggestions you have, please send your **comments, concerns and compliments** to: **PALS, Patient and Carer Experience Team**, Trust Headquarters, Redesmere, Countess of Chester Health Park, Liverpool Road, Chester CH2 1BQ

For more information see www.cwps.nhs.uk

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Cheshire and Wirral Partnership 
NHS Foundation Trust

CCTV Systems

Closed Circuit Television (CCTV) Systems Information Leaflet

Care • Well-being • Partnership

Introduction

The Information Commissioner's Office (ICO) issued its first code of practice under the Data Protection Act 1998 (DPA) covering the use of CCTV in 2000. This code reflects the wider regulatory environment and the need to consider their obligations in relation to the Freedom of Information Act 2000 (FOIA), the POFA, the Human Rights Act 1998 (HRA) and the Surveillance Camera Code of Practice (use of CCTV systems) issued under the Protection of Freedoms Act (POFA code).

All Surveillance Systems / CCTV used by CWP must comply with the Act and Code of Practice. See CWP GR46 policy for further guidance.

CWP has installed a CCTV system within its premises to monitor the following inpatient locations:

- Inpatient Bowmere Hospital site Chester;
- Millbrook inpatient area Macclesfield;
- Low Secure Services Macclesfield
- CAMHS Ancora House Chester

These systems are to be used for the following purpose:

- a) To help make all health premises safer for those people who visit, work and live in the hospital
- b) The detection, deterrent and prevention of crime
- c) To assist in any internal or external investigation process
- d) To support learning from incidents and CWP Zero Harm strategy

Key points

CCTV systems will not be used for any other purpose other than that registered with the ICO.

Images will not be retained for longer than necessary and will be removed or erased after this period has expired.

Requests for CCTV images to be accessed may be made, please see CWP GR46 policy for further guidance.

Images will not be disclosed to third parties unless the provisions of section 29(3) of the Data Protection Act are met. Such circumstances may include:

- The investigation of crime;
- The apprehension or prosecution of offenders;
- Where the disclosure is required by or under any enactment;
- By rule of law or by order of the court;
- In connection with legal proceedings (including prospective legal proceedings);
- Is otherwise necessary for the purposes of establishing, exercising or defending legal rights

To contact the Surveillance Camera Commissioner

2 Marsham Street, 1st Floor, Peel, London

SW1P 4DF Email:

scc@sccommissioner.gsi.gov.uk